

CLOSING CHECKLIST

Congratulations! We at Sun Title Agency wish you many years of happiness in your new home! The following checklist will help you remember some of the little things to do when preparing to close.

- Ask postal carrier for change of address cards.
- Notify insurance companies (life, hospital, auto, etc.)
- Notify newspaper, laundry, rubbish removal, etc.
- Change of address on all publications, magazines, etc.
- Inform all of your regular correspondents of new address.
- Change address on driver's license. If leaving the state, apply for a new license.
- Notify all open accounts, stores, banks, service stations, etc.
- If leaving state, gather all medical records and prescriptions.
- Change voting registration to new location.
- Inform Renters of final date of occupancy in writing if Buyers are moving into property.
- Inform Renters of new landlord and where to send monthly rent checks IN WRITING.
- Notify gas, water, and utility companies. Seller: Call for final reading. Buyer: Call to have service entered into your name. Buyer and Seller should make these calls the same day to prevent interruption of service.